



In-Year Primary Application 2016/17

For use by parents/carers seeking a Knowsley Primary School or transfer

RESTRICTED

FOR OFFICE/SCHOOL USE

DATE RECEIVED/...../.....
CURRENT SCHOOL	
CONTACTED/...../.....
L.A. INFORMED OF OUTCOME/...../.....

NAME OF KNOWSLEY SCHOOL REQUESTED.....

Date school place required: as soon as possible: **YES/NO** or, start of next term: **YES/NO**
Please see section two of the Primary In-Year Admissions leaflet for parents and carers

SECTION 1 - CHILD DETAILS

First Name(s) Surname.....

Date of Birth / / Male Female

Child's home address.....
..... Post Code

Current/previous* school

* If previous, date of leaving / / Year Group (eg. Y3, Y5) YR.....

School address

SECTION 2 - PARENT / CARER DETAILS

Mr / Mrs / Miss / Ms First Name Surname

Parent / Carer Address (if different from above).....
.....

Post Code Daytime contact Tel no.....

SECTION 3 - FURTHER DETAILS

Is your application due to a change of address? Yes No

If yes, when did you move and from which borough .../.../...

Does your child have a Statement of Special Educational Need OR Education Health & Care Plan? Yes No

Has your child ever been **permanently** excluded from any school? Yes No

If yes, please state **when** and **from which school** / /

Is your child currently "looked after" by a local authority (in care) or was previously "looked after" and is now subject to an adoption, residence or special guardianship? Yes No

If so, please state the authority the child is/was in the care of

Siblings:

Are there any siblings attending the **requested** school?

If so, please state below.

Name d.o.b ... / ... / ... School

Name d.o.b ... / ... / ... School

IF YOU ARE SEEKING A LOCAL TRANSFER, WE STRONGLY RECOMMEND YOU DISCUSS THIS WITH BOTH THE CURRENT AND POSSIBLE NEW SCHOOL BEFORE TAKING A FINAL DECISION TO APPLY.

SECTION 4 - ADDITIONAL INFORMATION

You can state any reasons here and attach additional sheets if required (see information leaflet).
If your child is attending another local school, why are you seeking a move?

.....
.....
.....
.....
.....
.....
.....

Please note: Transfers between local schools in Knowsley normally take place at the beginning of a term. (This does not apply to students not currently on a school roll)

SECTION 5 - RELIGION AND FAITH INFORMATION

If you have named a Catholic and/or Church of England school and wish to provide information for criteria relating to religious affiliation, you are requested to answer the relevant question(s) below: (Check with school/policy document)

Is your child a baptised Catholic? (please tick) Yes No

If yes, in which Catholic parish do you live?

Is your child baptised Church of England? (please tick) Yes No

If your child belongs to another faith/Christian denomination, state this here

Note: Some Knowsley Church of England primary schools may request a supplementary information form to be completed. Please check with each school. You may also be asked to provide evidence.

SECTION 6 - PARENT / CARER'S SIGNATURE

Details of Knowsley admission policies are given in the Knowsley Primary and Secondary Admission Booklets available online at www.knowsley.gov.uk/schooladmissions and from Knowsley School Admissions.

I confirm I have parental responsibility for the child named above and confirm all the information I have given is accurate. I understand a place may be withdrawn if it is offered on the basis of false information. I have read the privacy notice on the reverse of the school contacts list and agree for my form to be processed following these procedures. I have also read the Knowsley In-Year Information leaflet for parents and carers.

Signed Date / /

Relationship to Child.....

PLEASE RETURN THIS FORM TO THE SCHOOL, you will receive a written response after your application has been processed. If you are refused a place you have the right to appeal.

Contact for advice - **Knowsley School Admissions, Education Improvement Team, Knowsley Council, PO Box 21, Municipal Building, Archway Road, Huyton, Knowsley, L36 9YU**
Telephone: (0151) 443 3372