

**ST JOSEPH THE WORKER CATHOLIC PRIMARY SCHOOL
BEWLEY DRIVE
KIRKBY
LIVERPOOL
L32 9PF**

TEL: 0151 477 8173 / 0151 477 8170

Website: www.stjosephtheworkercps.co.uk

Headteacher: Mrs J Ryan

Midday Supervisor Level 1

**Pay Band B / SCP 1-2
£18,333 - £18,516 per annum, pro rata
[Actual Salary: £4,505 - £4,550 per annum]**

**Permanent
10 hours per week / 46 weeks per year [Term Time Only]**

To commence September 2022

The Governors of St Joseph the Worker are seeking to appoint 1 Midday supervisor for lunchtime 11.30am-1:30pm five days per week. To care for the children during the lunchtime break and to prepare, provide and oversee suitable activities during this time.

Main duties include:

- Supervise the welfare, security and good conduct of children during the mid-day break, enforcing the expected standards of school discipline.
- Overseeing the dining arrangements, including the hygiene of pupils and the dining area. Including toileting, hand washing, cleaning spillages, insisting on and modelling good table manners.
- Provide and run activities for the children during indoor and outdoor play
- Promote inclusion and acceptance of all pupils
- Provide pastoral support to pupils
- To administer basic first aid where appropriately trained. This may include recording minor accidents and ensuring that relevant staff are informed and ensuring that more serious incidents are brought to the attention of the First Aider.

Previous experience is unnecessary as on the job training will be provided. A genuine desire to work with children is essential.

St Joseph the Worker Catholic Primary School is committed to safeguarding, to promoting the welfare of children and adhering to the Equality Act 2010. The successful candidate will be required to undertake an enhanced Disclosure and Barring Service check. To comply with the Asylum and Immigration Act 2006 all prospective employees will be required to supply evidence of eligibility to work in the UK. All employees are expected to abide by St Anne's Catholic Primary School Code of Conduct for Employee

Please complete a job application form and forward to stjosephtw@knowsley.gov.uk for the attention of Mrs Meadows.

Closing Date: Friday, 8 July 2022 at 5pm