

St Joseph the Worker Catholic Primary School

"A loving Christian family striving to achieve excellence"



Bewley Drive, Kirkby, Liverpool, L32 9PF

Phone: 0151 477 8170/3

9.12.22.

Dear Parents

The deadline for you to apply for a Reception place for your child is only a month away; please ensure you have completed the online form

<https://www.knowsley.gov.uk/residents/education-and-schools/apply-for-a-school-place/annual-schooladmission-procedures> by the following date:

**The closing date for returning the Knowsley application form is: NO
LATER THAN SUNDAY 15 JANUARY 2023**

The online application is quick and easy to use and will guide you through the process but please check the individual school admission policies and requirements and read the relevant admission prospectus before you make your application. Once you have completed the application and submitted it, you will receive confirmation that it has been submitted to the Local Authority.

If for any reason you cannot make your application online, please call into the school office and we may be able to help you or alternatively please contact the school admissions team by email

to schooladmissions@knowsley.gov.uk or telephone (0151) 443 3372 / 5143 / 5142 to request a paper application form. Please be aware, if you apply by paper application, you will not be able to access your allocation result online or by email – a letter will be issued by post on national offer day so you are not likely to receive your allocation result until after this date.

IMPORTANT

Please note... If you are applying under a Faith criteria you must complete a Supplementary Information Form in order to provide faith information. The SIF should be completed in addition to the home LA application form (preference form) and returned directly to the school by the closing date of 15th January. Applicants who complete a school SIF but do not name the school on the LA common application form will be disregarded. Applicants who do not complete a SIF will still be considered for a place in the school but cannot be considered as a faith applicant.

Please be aware that all information on the form is verified when allocating places and a place may be withdrawn if any information cannot be verified. The criteria is very strict, if you tick that your child is a baptised catholic you are telling us that your child had been baptised **before the closing date of the 15th January** and you can prove this by showing us a certificate. For children who were baptised in the parish of St Joseph and St Laurence this can be confirmed by Father Sean the Parish Priest.

It is very important that you do not tick that your child is a baptised catholic if they have not been baptised yet, for further advice on baptism please speak to Father Sean at Church.

If you have any queries or require support in completing the application form please do not hesitate to contact us. Yours sincerely

Mrs J Ryan
Headteacher

